

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 26 November 2024

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**

- Leader - Councillor Fielker
- Deputy Leader and Cabinet Member for Finance and Corporate Services – Councillor Letts
- Cabinet Member for Adults and Health - Councillor Finn
- Cabinet Member for Economic Development - Councillor Bogle
- Cabinet Member for Environment and Transport - Councillor Keogh
- Cabinet Member for Children and Learning – Councillor Winning
- Cabinet Member for Compliance and Leisure - Councillor Kataria
- Cabinet Member for Communities and Safer City – Councillor C. Lambert
- Cabinet Member for Housing Operations – Councillor A Frampton
- Cabinet Member for Green City and Net Zero – Councillor Savage

- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Transformation Update (October)	29 October 2024	Leader's Portfolio
Collections Development Policy 2024-2029	29 October 2024	Leader's Portfolio
Court Leet Presentments 2024	26 November 2024	Leader's Portfolio
Transformation Programme Update (November)	26 November 2024	Leader's Portfolio
Resourced provision at Cantell School	26 November 2024	Children and Learning
Corporate Parenting Annual Report 2023 - 24	28 January 2025	
Startpoint Sholing Day Nursery	26 November 2024	Children and Learning
Equal Pay Update	26 November 2024	
Medium Term Financial Strategy - Quarter 2 Update	29 October 2024	Finance and Corporate Services
Financial Position Update	27 November 2024	Finance and Corporate Services
	29 October 2024	
Budget and Procurement Matters	26 November 2024	Finance and Corporate Services
Financial Position Update	26 November 2024	Finance and Corporate Services
Council Right to Buy Receipt proposals and approval to spend	27 November 2024	Housing Operations
	29 October 2024	
Additional licensing scheme for Houses in Multiple Occupation (HMOs)	26 November 2024	Housing Operations
Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.	26 November 2024	Housing Operations
Private Sector Leasing Scheme	26 November 2024	Housing Operations
Lease restructure on West Quay Retail Park	29 October 2024	Economic Development
Restructure of leases at Nelson Gate	26 November	Economic Development

Complex.	2024	
Commercial Waste Transfer and Disposal Services	27 November 2024	Environment and Transport
	29 October 2024	
Green Infrastructure Strategy Delivery Plan	29 October 2024	Environment and Transport

LEADER

Title	Transformation Update (October)
Details	To consider the report of the Leader detailing progress on the Transformation Programme.
Decision Maker	Cabinet
Decision Expected	29 October 2024
Date Added to the Plan	1 August 2024
Main Consultees	
Consultation Method	
Head of Service	Chief Executive
Author	James Wills-Fleming james.wills-fleming@southampton.gov.uk
Background Material Available	Transformation Update (October)

Public Comments may be sent to James.wills-fleming@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Collections Development Policy 2024-2029

Details To consider the report of the Leader of the Council seeking approval to adopt the Collections Development Policy for Museums and Archives as a requirement of Arts Council England's national Accreditation Scheme.

Decision Maker Cabinet

Decision Expected 29 October 2024

Date Added to the Plan 1 August 2024

Main Consultees Leader of the Council
Council's Legal and Finance Departments

Consultation Method Draft Report

Head of Service Executive Director of Growth and Prosperity

Author Carolyn Abel
carolyn.abel@southampton.gov.uk

Background Material Available Collections Development Policy 2024-2029

Public Comments may be sent to Carolyn.Abel@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Court Leet Presentments 2024
Details	To consider the report of the Director of Governance, Legal detailing the Presentments accepted at Court Leet, actions taken to date and Cabinet Members or Officers identified to lead on the responses and any further action.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	Officers in key departments and relevant Cabinet Members
Consultation Method	Circulation of the draft report to officers in key departments and relevant Cabinet Members detailing the accepted Presentments made at Court Leet.
Head of Service	Executive Director Enabling Services and S151 Officer
Author	Sarah Dale, Ed Grimshaw Democratic Support Officer sarah.dale@southampton.gov.uk, ed.grimshaw@southampton.gov.uk Tel: 023 8083 2390
Background Material Available	Court Leet Presentments 2024
Public Comments may be sent to	Democratic.services@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Transformation Programme Update (November)
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Details Report of the Leader detailing progress of the Transformation Programme.

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan **16 October 2024**

Main Consultees

Consultation Method

Head of Service Chief Executive

Author James Wills-Fleming

james.wills-fleming@southampton.gov.uk

Background Material Available Transformation Programme Update (November)

Public Comments may be sent to james.wills-fleming@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

CHILDREN AND LEARNING PORTFOLIO

Title Resourced provision at Cantell School

Details To consider the report of Cabinet Member for Children and Learning detailing resourced provision for Cantell School.

Decision Maker Cabinet
Decision Expected 26 November 2024
Date Added to the Plan **16 October 2024**
Main Consultees School Community
Residence of Southampton
Consultation Method Letters to school community
Publication SCC website
Head of Service Executive Director for Children and Learning (DCS)

Author Kirsty Relton
kirsty.relton@southampton.gov.uk

Background Material Available Resourced provision at Cantell School

Public Comments may be sent to kirsty.relton@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Corporate Parenting Annual Report 2023 - 24

Details To consider the report of the Cabinet Member for Children and Learning outlining how the local authority and other stakeholders have discharged their corporate parenting responsibilities in 2023 / 24.

Decision Maker Cabinet
Decision Expected 28 January 2025
Date Added to the Plan **16 October 2024**
Main Consultees

Consultation Method

Head of Service

Author

Steph Murray

steph.murray@southampton.gov.uk

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title

Startpoint Sholing Day Nursery

Details

To consider the report of the Cabinet Member for Children and Learning seeking approval to close Startpoint Sholing Day Nursery.

Decision Maker

Cabinet

Decision Expected

26 November 2024

Date Added to the Plan

16 October 2024

Main Consultees

Consultation Method

The consultation can be accessed through the following link:
www.southampton.gov.uk/StartpointSholingNursery Consultation which is due to close on Friday 18th October 2024

Head of Service

Executive Director for Children and Learning (DCS)

Author

Darrin Hunter

darrin.hunter@southampton.gov.uk
Tel: 023 8083 2112

Background Material Available Startpoint Sholing Day Nursery
Public Comments may be sent to yourcity.yoursay@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal
Updates

FINANCE AND CORPORATE SERVICES PORTFOLIO

Title	Equal Pay Update
Details	To consider the report of the Leader of the Council detailing the Equal Pay Update.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	1 April 2024
Main Consultees	
Consultation Method	
Head of Service	
Author	Christopher Bishop christopher.bishop@southampton.gov.uk

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Slipped to 26 November to allow for further discussion.

Updates

Title

Medium Term Financial Strategy - Quarter 2 Update

Details

To consider the report of the Cabinet Member for Finance and Corporate Services detailing an update on the Medium Term Financial Strategy.

Decision Maker

Cabinet

Decision Expected

29 October 2024

Date Added to the Plan

1 September 2024

Main Consultees

Consultation Method

Head of Service

Author

Richard Williams

richard.williams@southampton.gov.uk

Background Material Available

MTFS Quarter 2 Update

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title	Financial Position Update
Details	To consider the report of the Cabinet Member for Finance and Corporate Services detailing an update on the Council's financial position for 2024/25.
Decision Maker	Cabinet Council
Decision Expected	29 October 2024 27 November 2024
Date Added to the Plan	1 September 2024
Main Consultees	
Consultation Method	
Head of Service	
Author	Richard Williams richard.williams@southampton.gov.uk
Background Material Available	Financial Position Update
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget and Procurement Matters
Details	To consider the report of the Cabinet Member for Finance and Corporate Services detailing any financial and procurement decisions required of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	1 August 2024
Main Consultees	
Consultation Method	
Head of Service	Executive Director Enabling Services and S151 Officer

Author	Richard Williams richard.williams@southampton.gov.uk
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Background Material Available	Budget and Procurement Matters
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Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title	Financial Position Update
Details	An update on the Council's financial position for 2024/25
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024

Main Consultees

Consultation Method

Head of Service

Author

Richard Williams

richard.williams@southampton.gov.uk

Background Material Available

Financial Position Update

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

HOUSING OPERATIONS PORTFOLIO

Title

Council Right to Buy Receipt proposals and approval to spend

Details

To consider the report of the Cabinet Member for Housing Operations seeking approval on the current Right to Buy receipt rules for expenditure, and Council proposals for the spend and guiding principles until March 2026.

Decision Maker

Cabinet

Council

Decision Expected

29 October 2024

	27 November 2024
Date Added to the Plan	1 September 2024
Main Consultees	Officers in key departments and relevant Cabinet members
Consultation Method	Circulation of the draft report
Head of Service	Executive Director for Wellbeing and Housing (DASS)
Author	Fiona Astin fiona.astin@southampton.gov.uk Tel: 023 8091 7646
Background Material Available	Council Right to Buy Receipt proposals and approval to spend
Public Comments may be sent to	Fiona Astin and Sue Jones
Slippage/Variations/Reason for Withdrawal	
Updates	
Title	Additional licensing scheme for Houses in Multiple Occupation (HMOs)
Details	To consider the report of the Cabinet Member for Housing Operations and seek approval for public consultation on the proposal for designation of an additional HMO licensing scheme covering Banister & Polygon, Bevois, Bargate, Portswood, Swaythling, Bassett, Freemantle, Shirley & Millbrook wards
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	Landlord groups, University of Southampton

Consultation Method Emails, web pages, electronic comms (SCC social media), meetings with landlord groups

Head of Service Executive Director of Resident Services

Author Steven Hayes-Arter

steven.hayes-arter@southampton.gov.uk

Background Material Available Additional licensing scheme for Houses in Multiple Occupation (HMOs)

Public Comments may be sent to HMO@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.

Details To consider the report of the Cabinet Member for Housing Operations outlining the Councils response to the Private Sector Housing Scrutiny Report - How to get a better deal for private renters

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan **16 October 2024**

Main Consultees None

Consultation Method None

Head of Service Executive Director of Resident Services

Author Steven Hayes-Arter

steven.hayes-arter@southampton.gov.uk

Background Material Available Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.

Public Comments may be sent to private.housing@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Private Sector Leasing Scheme

Details A report of the Cabinet Member for Housing Operations recommending a Private Sector Leasing Scheme to help reduce the use of emergency accommodation.

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan **16 October 2024**

Main Consultees Cabinet members and relevant Council Officers to be consulted.

Consultation Method Email to Service Lead Housing Needs & Welfare Support

Head of Service Executive Director of Resident Services

Author Maria Byrne

maria.byrne@southampton.gov.uk

Background Material Available Private Sector Leasing Scheme

Public Comments may be sent to maria.byrne@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

**ADULTS AND HEALTH PORTFOLIO
NO ITEMS ON THIS OCCASION**

**COMMUNITIES AND SAFER CITY
PORTFOLIO
NO ITEMS ON THIS OCCASION**

**COMPLIANCE AND LEISURE
PORTFOLIO
NO ITEMS ON THIS OCCASION**

ECONOMIC DEVELOPMENT PORTFOLIO

Title	Lease restructure on West Quay Retail Park
Details	Report of the Cabinet Member for Economic Development detail the restructuring of the lease at west Quay to facilitate long term development potential
Decision Maker	Cabinet
Decision Expected	29 October 2024
Date Added to the Plan	1 September 2024
Main Consultees	Circulation of draft report to relevant Cabinet Members and Officers in key Departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key Departments
Head of Service	Executive Director of Growth and Prosperity
Author	James Lazarus james.lazarus@southampton.gov.uk

Background Material Available Lease restructure on West Quay Retail Park

Public Comments may be sent to james.lazarus@kestonwayside.com

Slippage/Variations/Reason for Withdrawal

Updates

Title **Restructure of leases at Nelson Gate Complex.**

Details Surrender of existing leases and grant of new 250 year leases at Nelson Gate to facilitate conversion and refurbishment of existing buildings including recladding and upgrade of public realm areas.

Decision Maker Cabinet Member for Economic Development

Decision Expected 26 November 2024

Date Added to the Plan **16 October 2024**

Main Consultees N/A

Consultation Method N/A

Head of Service Executive Director of Growth and Prosperity

Author James Lazarus
james.lazarus@southampton.gov.uk

Background Material Available Restructure of leases at Nelson Gate Complex.

Public Comments may be sent to N/A

Slippage/Variations/Reason for Withdrawal

Updates

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Commercial Waste Transfer and Disposal Services
Details	To consider the report of the Cabinet Member for Environment and Transport detailing the procurement of commercial waste transfer and disposal contract.
Decision Maker	Cabinet Council
Decision Expected	29 October 2024 27 November 2024
Date Added to the Plan	1 September 2024
Main Consultees	Briefing paper to Cabinet Member for Environment
Consultation Method	Briefing paper to Cabinet Member for Environment
Head of Service	Executive Director of Resident Services
Author	David Tyrie david.tyrie@southampton.gov.uk

Background Material Available Commercial Waste Transfer and Disposal Services

Public Comments may be sent to Linda Bratcher

Slippage/Variations/Reason for Withdrawal

Updates

GREEN CITY AND NET ZERO PORTFOLIO

Title	Green Infrastructure Strategy Delivery Plan
Details	To consider the report of the Cabinet Member for Green City and Net Zero outlining the Delivery Plan for the Green Infrastructure (GI) Strategy, seeking approval for adoption of the GI Strategy Delivery Plan.
Decision Maker	Cabinet
Decision Expected	29 October 2024
Date Added to the Plan	1 September 2024
Main Consultees	Cllr Savage, Democratic, Legal, Finance, Property Services
Consultation Method	Consultation process was carried out for the Green Infrastructure Strategy. Officers within the council have been consulted on the detail within the Delivery Plan.
Head of Service	Executive Director of Resident Services
Author	Samantha Munslow Samantha.Munslow@southampton.gov.uk Tel: +44 7823 977631

Background Material Available Green Infrastructure Strategy

Public Comments may be sent to Samantha Munslow

Slippage/Variations/Reason
for Withdrawal

Updates

OFFICER DECISIONS

NO ITEMS ON THIS OCCASION

**SOUTHAMPTON HEALTH AND CARE
PARTNERSHIP BOARD**

NO ITEMS ON THIS OCCASION

